Horne Parish Council

Clerk: Angela Baker 1 Newhouse Terrace Station Road, Edenbridge, Kent TN8 6HJ

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**Members are summoned to the**

**Full Council meeting of Horne Parish Council**

**to be held on Monday** **21st November 7.30**

**Newchapel Cricket Pavillion**

**RH7 6LZ**

Angela Baker, Clerk

**A G E N D A**

1. **TO RECEIVE APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTERESTS OR PREDETERMINATION**

The disclosure must include the nature of the interest. If an interest becomes apparent to a member during a meeting that has not been disclosed under this item, the member must immediately disclose it.

**3. PUBLIC QUESTIONS AND STATEMENTS**

Members of the public, and members with prejudicial interests on items on the agenda, may make representations, answer, ask questions and give evidence at this meeting in respect of items on the agenda. The total time designated for public questions shall not exceed Ten minutes unless directed by the Chairman of the meeting.

**4. TO RECEIVE, ADOPT AND SIGN THE MINUTES OF THE COUNCIL MEETING HELD ON 17 October 2022** (previously distributed)

**5. TO RECEIVE COUNTY AND DISTRICT COUNCILLOR REPORTS**

5.1 County Councillors

5.2 District Councillors

**6. MATTERS ARISING FROM THE MINUTES FOR REPORT AND NOT ELSEWHERE ON THE AGENDA -**

Phone box – Handy man has been instructed – due to inclement weather he has advised he may not start straight away and these works may have to wait till early spring.

Reminder – Litter pick Saturday 19/11/22

**7 . ADMINISTRATION**

To approve the Pay scale increment for the clerk from NJC level 19 to 20 in line with the NJC pay scale award – To be back dated to April 2022 Delay in the annual pay award was due to the trade unions not in agreement with first offer.

NALC letter with pay scales increase circulated to all cllrs.

**Do members approve the pay scale increment award ?**

**8. PLANNING**

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| **Application:** | 2022/1197 |
| **Proposal:** | Erection of replacement 2.8m high solid metal fencing around tennis court for maintenance purposes and siting of mobile home (Certificate of Lawfulness for a Proposed Use or Development). |
| **Location:** | The Cupressus, East Park Lane, Newchapel, Lingfield, Surrey, RH7 6HS |

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| **Application:** | 2022/1171 |
| **Proposal:** | Creation of an access onto Croydon Barn Lane (Application for a Certificate of Lawful Development for a Proposed Use or Development) |
| **Location:** | Short Acre Farm, Croydon Barn Lane, Horne, Horley, Surrey, RH6 9JY |

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| **Application:** | 2022/1164 |
| **Proposal:** | Change of use of existing equestrian building to Class E shop |
| **Location:** | Whitewood House Farm, Whitewood Lane, Horne, Horley, Surrey, RH6 9LD |

**9 Parish Environment / Cricket Club**

9.1 Quote for changing room doors at Cricket Club

Supply and Install White UPVC A rated Security Doors x 2.  
Doors to have Solid Panel Glazing.  
Multipoint Security Locking for Maximum Security.  
£2604 inc vat

**Do members accept the quote? – Supplier is the same one who has installed rest of windows / doors**

**9.2** Update on Cricket club meeting from Chairman.

**9.3** Quotes / choices for wall and floor coverings in kitchen area to be considered a meeting.

**How do members wish to proceed?**

**9.4** The Local Government Boundary Commission for England (LGBCE) will shortly be conducing an electoral review of Tandridge District Council. During this review, the Commission will consider the future size of Tandridge District Council, as well as future ward boundaries.

There won’t be a direct impact on Parish Councils but the LGBCE will seek the views of Parish Councils as they consider the ward arrangements.

The Commission has therefore asked us to set up a virtual briefing for all Parish Clerks on Wednesday 13 December at 7pm. I will shortly be sending out an invitation. I’d be grateful if you could respond to that to let me and the LGBCE know if you are able to attend. If you are not, you’d be welcome to send a representative from the Parish Council. The briefing is specifically for Parish Clerks, but Parish Councillors may attend too.

**Would any** **members like to attend or would like to make any comments ?**

**11.FINANCIAL**

11.1 To approve payments for November 2022 \*

TEEC £151.19 (website hosting )

Duke Windows and Doors £4146

To approve the Clerks annual increase in salary in line with NJC pay scales – PayScale level 20 due April 2022, delay due to union negotiations, payscales have only just been released. Back dated to April in November pay\*

**Do** **members approve these payments ?**

11.2 T**o approve October finance reports**  \*

11.3 To consider draft budget proposal \*

**Do members approve the draft budget propsal?**

**12. Proposed Meeting Dates for 2023**

**23/1/23, 20/2/23, 27/3/23 ,24/4/23 , May meeting TBC due to coronation / election poss - 22/5/23 , 19/6/23 , 17/7/23 , 18/9/23, 16/10/23, 20/11/23 ,11/12/23**

**\* Circulated to councillors**